



Job Posting

LIAISON LIBRARIAN (start date April 2017)

The Ontario Association of Children's Aid Societies (OACAS) has represented Children's Aid Societies in Ontario since 1912, providing service in the areas of government relations, communications, information management, education and training to advocate for the protection and well-being of children.

This position supports educational and other OACAS programs by developing and managing a comprehensive and current digital and print collection of child welfare resources. The position conducts environmental scans; researches, analyzes and assesses resources on child welfare topics; and creates and maintains a collection of resources on the Intranet and/or Learning Management System.

The position collaborates with colleagues to plan and co-ordinate information sharing throughout the organization and consolidates information and resources which support Education Services and other OACAS programs and initiatives. The position provides support to the OACAS Research Evaluation Advisory Committee in identifying research questions, defining objectives and evaluating research proposals.

As a key member of the Education Services management team, you will support the work of OACAS by collaborating, engaging and working across departments, within a co-operative and accountable environment.

You have:

- Graduate degree in Library Science, Social Services or related field or equivalent experience
- A minimum of 5 years' experience in digital and print collection development and management, including researching, analyzing, and evaluating digital and print resources related to the child welfare sector or other social service or related sector
- Expert knowledge of research principles, practices, methodologies, tools and best practices; ability to identify relevant and trustworthy sources of information and evaluate reliability of information
- Expert knowledge of digital and print collection management systems and processes
- Knowledge of social policy development processes and Ontario child welfare legislation, policies, standards, programs, tools and processes

- Ability to collect, analyze, assess and synthesize both quantitative and qualitative information from a variety of sources, including research studies, literature reviews, trends analyses, program information, surveys, operational data
- Excellent critical thinking, analytical skills and judgment to interpret and assess information, determine significance and relevance, identify implications, and key audiences
- Strong interpersonal, collaboration and relationship management skills to interact effectively and build and nurture effective working relationships with internal colleagues, external research colleagues and partners, member agencies, and stakeholders
- Ability to foster cooperation, build consensus, and influence decision-making and outcomes
- Strong oral communication, listening and presentation skills and excellent written communication skills to write clear, concise briefing notes, research summaries/ reports, and other documents, geared to the target audience
- Proficiency in full suite of Microsoft Office products

Bilingual English/French would be an asset.

Child welfare education and/or experience would be an asset.

A copy of the full job description is available online at:

<http://oacagroups.org/uploads/Job%20Ad%20-%20OACAS%20-%20Liaison%20Librarian.pdf>

Salary: Grade 8 (\$74,165 – \$92,741)

Classification: Professional, Regular, Full-time

Location: Toronto, ON

APPLY ONLINE at <https://jobs-oacas.icims.com/jobs/intro> by end of day Monday, January 16, 2017

We thank all candidates for their interest; however only those considered for an interview will be contacted.

OACAS is committed to building a diverse workforce representative of the communities we serve. We encourage and are pleased to consider applications from all qualified candidates, without regard to race, colour, citizenship, religion, sex, marital / family status, sexual orientation, gender identity, aboriginal status, age or disability.

Accommodation at OACAS

We are committed to a selection process and work environment that is inclusive and barrier free. Accommodation will be provided in accordance with the Ontario Human Rights Code. Applicants are required to make any accommodation requests for the application, interview or selection process known in advance by contacting the Human Resources Department at 416 987-7725. Human Resources will work together with the hiring committee to arrange reasonable and appropriate accommodation for the interview or selection process which will enable you to be assessed in a fair and equitable manner.